



Rep. Kathy Castor

11th Congressional District

Tampa

4144 N. Armenia Ave, STE 300

Tampa, FL 33607

Phone: 813-871-2817

Fax: (813)-871-2864

Grant Letter of Support Form

Requests for letters of support should be forwarded to the District Office at
4144 N. Armenia Avenue, STE 300, Tampa, FL 33607 or
via email julie.fitzpatrick@mail.house.gov or fax 813-871-2864.

Please submit requests at least 7 days prior to the application deadline.

***Please note: Letters of Support will be sent directly to agency, with a copy sent to the grant applicant.**

When requesting a letter in support of a grant application, you must include the following:

Grant Applicant's Information

Name of Grant Applicant (Agency/Entity):

Contact's name/title:

Telephone:

Email:

Fax:

Grant Information

Name of awarding agency

Deadline for grant application

Grant program name

Grant number:

Awarding Agency Contact Information

Address

Email:

Grant Officer's Name

Telephone number:

Project Information: *Please attach the information requested below:*

- ✓ Have you applied for this grant in the past? Please give detailed grant history..
- ✓ A description of the project and who it serves, particularly in FL's 11th District (see listing of towns, below)
- ✓ A description of how, specifically, the grant money will be used
- ✓ Why this project is important to the community
- ✓ Any unique features of the project, e.g., needs not already being met
- ✓ Any cost-sharing provisions, including by whom and in what percentages
- ✓ Other support for the project such as local government, including letters of support
- ✓ Sample letter(s)
- ✓ Financial annual report or prospectus

Congresswoman Kathy Castor represents Florida's 11th District, which includes Hillsborough County, Pinellas County, and Manatee County.